



सत्यमेव जयते

Government of Jammu & Kashmir

DIRECTORATE OF SAMAGRA SHIKSHA (J&K)

(Winter) N.H By Pass Road (Opposite Gurudwara), Channi Rama, Jammu

(Summer) Rawatpora, Baghat-e-Barzallah, Behind Bone & Joint Hospital, Srinagar.

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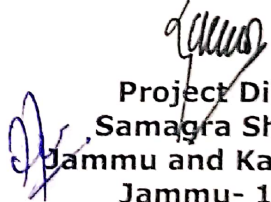


No: Edu/PD/SmS/Quality-38/2022-23

Date: 24/12/2022

EXPRESSION OF INTEREST (EOI)

Project Director Samagra Shiksha, Jammu and Kashmir, invites all the Private Publishers to submit the sample of their publications in **Hindi, Urdu, Dogri, Kashmiri and English** languages for Series 1 (Class 1st to 5th), Series 2 (Class 6th to 8th), Series 3 (Class 9th to 10th) and Series 4 (Class 11th to 12th) either personally or through Post **in the Teacher Bhawan, Gandhi Nagar, Jammu (Pin Code: 180004) with in next 15 days, before 7th of January, 2023 (up to 5 PM)** for their procurement under Library Grants of Samagra Shiksha-2022-23 in all the Government schools of Jammu and Kashmir. The sample of Books submitted in person or by post after the stipulated date and time will not be accepted. For further details and other terms and conditions please visit the website of the Project Directorate of Samagra Shiksha Jammu and Kashmir. (website: <https://www.samagrashikshajk.nic.in>).


Project Director,
Samagra Shiksha,
Jammu and Kashmir.
Jammu- 180015



Attachment 1

INFORMATION ABOUT THE PUBLISHER AND NECESSARY GUIDELINES:

A. INFORMATION ABOUT THE PUBLISHER:

1. Name of Publisher:
2. Full address of the publisher:
3. Mobile and telephone number for contact:
4. Email ID:
5. The publisher will have to submit the following documents at the time of submission of sample of books:

i) **Bank related information:**

- a) Name of the Bank in which the Bank Account is maintained:
- b) Account Number:
- c) Name of the account holder:
- d) IFSC Code:

ii) Photocopy of PAN card (well scanned).

iii) Income Tax return of last three years i.e **2019-20, 2020-21 and 2021-22.**

iv) Turnover certificate of the last financial year issued by Chartered Accountant which should not be less than 10 lakhs.

v) Demand draft of one lakh rupees as security amount in the name of Project Director, Samagra Shiksha, J&K.

vi) Earnest money will be returned 3 months, after the book purchase process is completed.

vii) An affidavit, duly attested by the Notary, declaring therein by the publisher, that he/she has neither been convicted by any court of law, nor has been blacklisted by any government any central institution or GoI/State/UT government/Semi-Government.

viii) An undertaking along with the sample book stating that, the sample book of similar edition, has not been sold anywhere at a price lower than that displayed marked price on the sample book.

ix) An affidavit by the publisher to the effect that he/she, has not given more discount to anyone earlier, than being offered on the books being supplied to the Samagra Shiksha, J&K. If at any stage, the Department comes to know about this, then supply order shall be cancelled with immediate effect.

x) The letter, issued by the **Raja Ram Mohan Roy National Agency ISBN**, for which they have been authorized to print the Books with the ISBN.

xi) At least **one lakh rupees Purchase** order received from any government Institution/Government undertaking, during the financial year.

6. The publisher who will, submit the samples of Books for library will have to fill the detail of those books **in Annexure-4 necessarily**. The same information is also required to be filled in Google Form.

Note: For filling the information pertaining to Books, in the Google form, following link has to be clicked:

<https://docs.google.com/spreadsheets/d/1NfwcQldb4V8yOzyRnhVr63t5jyjLer9wIHyeBD4a6A/edit?usp=sharing>

7. There shall be four (04) categories of books for school libraries:
Category 1: **Classes 1st -5th**
Category 2: **Classes 6th -8th**
Category 3: **Classes 9th -10th**
Category 4: **Classes 11th -12th**
8. The number of sample books for each category should not exceed (8).
9. The Books submitted as sample will not be returned under any circumstances.
10. Publishers will have to fill in the form given **in Annexure 3**, clearly stating therein that they shall abide by all the terms and conditions mentioned **in Annexure 2**. In case the sample of books supplied by them are not selected by the **Book Selection/Sub-Selection committees** for the library, constituted for the purpose, they will not create any hindrance in the process of purchase of books. In case, any publisher creates any kind of hindrance in the selection process, appropriate action shall be taken against him/her by the Department.
11. In relation to the book purchase process, a pre-bid online meeting will be organized by the Directorate of Samagra Shiksha J&K on 26th of December, 2022. The link of which shall be made available on the department's website soon.

ANNEXURE-2

Terms and conditions.

Following shall be the terms and conditions for purchase of books:

1. All the publishers shall have to deposit a demand draft of one lakh rupees (refundable) in the name of Project Director as security amount.
2. Every Publisher shall have to submit a demand draft of Rs. 5000 (Five Thousand) in the name of the Project Director, Samagra Shiksha, JAMMU AND KASHMIR (Non-refundable) fee.
3. It is necessary to mark year of edition on each book. The Books published prior to 2020 will not be considered for purchase.
4. It is necessary to clearly mention the edition (1st/2nd/3rd) on the books. The copyright in respect of the books submitted, will be the sole responsibility of the publisher.
5. Edition year and price of the book shall be printed on the inner side of the cover page.
6. The publisher shall have to give, minimum following discount on the books that are to be purchased:

1 to 10 copies:	10%
11 to 25 copies:	15%
26 to 100 copies:	20%
101 to 200 copies:	25%
201 to 500 copies:	30%
more than 501:	35%
7. Publication of the books must be on high-quality paper of minimum **80 GSM** and cover page of minimum **130 GSM**. The Title of the book should be marked on the front page.
8. A certified copy of the letter issued by the **Raja Ram Moham Ray National Agency** of the ISBN number duly self-attested is to be submitted necessarily. It is also necessary to mention the ISBN number on the books and in the absence of ISBN No. the book(s) will not be considered for selection.
9. The details of the books which are to be submitted as samples to this office by the publishers must also be filled in the Google Form, by clicking <https://docs.google.com/spreadsheets/d/1NfwcQldb4V8yOzyRnhVr63t5jyjLer9wIHvueBD4a6A/edit?usp=sharing>. This link will be active till 07.01.2023 (up to 5:00 PM) only. Every Sample of the books must match with the list obtained from the google form and incase of any mismatch, the books will not be considered for selection.
10. The medium of books should be in **English, Hindi, Urdu, Dogri and Kashmiri**.
11. It is mandatory for each publisher to submit the titles of all the books, being submitted as sample with the application without any fee. The books submitted as samples, will not be returned under any circumstances.
12. The sample books being submitted should be tied/packed in proper order with name & address of the publisher on them, also indicating title of the books submitted in the list, along with Release No.
13. The Sample book(s) must be submitted along-with forwarding letter indicating with the desired information about the book prepared in hard and soft copy (**excel sheet,**

Krutidev 010 font size-14 in Hindi and Times New Roman font size 12 in English) as specified in the attached letter, need to be sent on the email: spdsmsjklibrary@gmail.com **by or before due date.**

14. The publisher has to submit an affidavit that the ISBN number mentioned on the book submitted by him as a sample has not been used in any other book. If found adverse during the verification, the Punitive action will be taken against the publisher and the he/she shall also be blacklisted.
15. The ordered books will have to be supplied at the **District** level at F O R within 45 days from the date of issuance of supply order. The completely Waterproof packing shall be made **School wise and Zone-wise**. In case, the supply of the books, is not completed in 45 Days, fine of Rs. 5000 per day will be imposed and which shall be deducted from his/her admissible payment.
16. The books supplied should be of the original publishers only. Books supplied by changing the cover page, on the books of other publications will be treated as offence. On receipt of any such complaint, the order will be cancelled and the publisher will be blacklisted.
17. The publisher has to submit an affidavit along with the sample book stating that the sample book has not been sold anywhere, at a price lower than, the price printed on the book.
18. An affidavit will also have to be submitted by the publisher that the discount more than, being offered to the department on the supplied books, has not been given to any other buyer. In-case, it comes into the notice of the department then the supply order will be cancelled and no payment shall be made.
19. Only one application will be accepted on one PAN card number. It is mandatory to attach the self-attested photocopy of the PAN card with the application form.
20. The Books supplied as per supply order should match with the books given as sample, in respect of both quality and contents. If any variation is found in the content, or stickers applied or pasted are found regarding price of the books, the same will not be accepted. Further, new page, if any, about change in the price if found to have been inserted in the books being supplied, the supply order will be cancelled and the security amount deposited by the concerned publisher will be forfeited.
21. On receipt of the supply order, 2.5% security amount of the ordered value (after discount) will have to be deposited with Project Director Samagra Shiksha, as per rules.
22. If the pages of the books are found torn or any page/s are missing at the time of physical verification, till it reaches at the **District** level, then the set of such books **will not be valid**. Such books will have to be replaced with new books within 10 days. If the books are not replaced within a period of 10 days, the fine will be imposed @ given rates below:

11-14 days	Rs.500 per day
16-20 days	Rs. 1000 per day.

In case such books are not replaced even within 20 days, then in addition to cost of invalid book, 10% of the total order amount will be deducted at the time of payment.

23. The Directorate of the Samagra Shiksha will have the right to increase or decrease the copies of the selected book at any point of time.
24. Necessary acceptance letter regarding, conditions will have to be given by the publisher through an affidavit.
25. No Proposal will be accepted unconditionally.
26. The final decision with respect to the selection of books, shall lie with the State/UT Level Book Selection Committee.
27. During the selection process of the books, no inquiry/investigation will be valid. If there is any kind of lobbying pressure or attempt to influence the decision in any manner by any publisher, he/she will be kept in the category of disqualification.
28. If any unfair means / undue influence is used by a publisher in the selection process of books, the amount of Rupees one lakh deposited by him/her as security will be forfeited.
29. The court of Jammu and Kashmir shall be the jurisdiction for any dispute, with respect to this EoI and the terms & conditions laid down in it.

ABOUT BOOKS

1. The Books must be entertaining, informative, environment related, moral, having national and social values, developing self-employment and leadership ability, self-supporting, patriotism and generating respect for greater personalities, inspirational, developing reasoning power, general knowledge and various other skills among children, Books on history, geography, festivals and giving information about inspiring biographies, Books to suit students' academic environment, interests, subject related needs and reading abilities
2. The books must be in series. (Category 1) Class 1 to 5, (Category 2) Class 6 to 8, (Category 3) Class 9 to 10 and (Category 4) Class 11 to 12.
3. Story Books, Reputed Children's Magazines and Comics etc can be considered. Books- Story books, children's useful magazines, Comics, Referral books for Secondary and Senior Secondary students. Other books that are considered essential for the holistic development of the child, such as, books on mental health and wellbeing, sports, arts, music, design thinking, Language Skill, writing ability books and books generating capability to express themselves, giving word knowledge, besides creative logical thinking, deep thinking, etc. should be preferred, to coordinate themselves with the environment and real life in children of 5 to 18 years of age.
4. Text Book, Reference Book, Examination related Books & Material and the books which are not useful for the students, **will not be considered.**
5. There should be no word or sentence in the books, being supplied, which hurts the sentiments of any particular caste, religion or community. If any such deficiency is found, it shall be sole responsibility of the publisher and the action as warranted under law shall be taken against the publisher.

Note: The book(s), which don't fulfill the conditions referred above, shall be kept in the category of disqualified.

Annexure-3

To
Project Director,
Samagra Shiksha.
JAMMU AND KASHMIR,

Undertaking regarding acceptance of all terms and conditions.

1. I _____ do hereby affirm and declare on behalf of _____ **(Name of firm)** that, I/We shall abide by all the terms and conditions mentioned **in Annexure-2.**
2. It is also certified by me/us that if the sample books given by me/us, are not selected by the selection committee, then I/we will not create any disturbance in the purchase process of the books being procured by the Project Director, Samagra Shiksha office.
3. I/We will have no objection, if the security amount of Rupees one lakh deposited by me/us in the name of Project Director Samagra Shiksha J&K office is confiscated/forfeited on creation of obstruction/hindrance by me/us, in the selection process of books.
4. I/We will accept any decision taken by the Project Director Samagra Shiksha office, J&K in the selection process of books.
5. The necessary documents desired by you, which have been mentioned in **Annexure-1 are also attached herewith.**

Attachment

1. Address Proof of the Publisher
2. Contact No.
3. Email ID:
4. Bank details:
5. PAN Card
6. ITR 2019-20, 2020-21, 2021-22
7. Demand Draft (Refundable) of Rs.1 lakh as EMD. Bank draft in favor of Project Director, Samagra Shiksha Jammu and Kashmir.
8. Expression of Interest (EOI) **Fee of Rs. 5000** (Rupees Five Thousand only) (Non-Refundable) in the form of Bank draft in favour of Project Director, Samagra Shiksha, Jammu and Kashmir.
9. Affidavit (about not being blacklisted/declared a criminal by the court).
10. The publisher will have to submit an affidavit along with the sample book that the same sample book has not been sold at a price less than the face value, printed on the book.

11. An affidavit will have to be submitted by the publisher that he/she has not given, discount more than, what is being offered to the Directorate of Samagra Shiksha J&K, on the supply of books being made.
12. Certified copy of the Letter issued by Raja Ram Mohan Roy National Agency ISBN to the publishers, pertaining to printing of books.
13. Photocopy of the Supply order of at least one lakh rupees received from any institution/Government undertaking, during the last financial year.
14. Annexure-4

Signature of Publisher/Firm

ANNEXURE – 4

DETAIL OF SAMPLE BOOKS

1	2	3	4	5	6	7	8	9	10	11	12
Name of the Publisher	Details of Books										
	S.No	Name/Title of Book	Price of the book	ISBN No. of Book	Name of the writer of the Book	Year of Publication	Latest Edition of the Book	Language Hindi /English/ Urdu/Dogri/ Kashmiri	Series of Book 1: Class 1- 5 2: Class 6-8 3: Class 9-10 4: Class 11-12	GSM Paper used in book	
									Cover Page	Inner page	

Seal & Signature of Publisher

Note: The details of the books submitted must also be filled in the Google Form, <https://docs.google.com/spreadsheets/d/1NfwcQldb4V8yOzyRnhVr63t5jyjLer9wIHvueBD4a6A/edit?usp=sharing>